

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, April 8, 2025
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.

Videoconferencing: meet.google.com/fjg-bkpa-hgt

Audio: [+1 636-442-2967](tel:+16364422967) PIN: 643 996 658#

All videoconferencing options may be subject to modifications. Please check www.sau63.org for the latest information.

- I. CALL TO ORDER-Dennis Golding-Chair**
- II. PLEDGE OF ALLEGIANCE**
- III. STUDENT or STAFF ACKNOWLEDGEMENT**
- IV. ADJUSTMENTS TO THE AGENDA**
- V. POLICY BBBE-VACANCIES AND UNEXPIRED TERM FULFILLMENT DISCUSSION**
- VI. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE, KEB and BEDH.
- VII. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Student's School Board Report
 - iii. WLCTA Report
 - iv. Principals' Reports
 - v. Curriculum Coordinator's Report
- VIII. ASSIGN COMMUNITY MEMBERS TO COMMITTEES**
- IX. END OF YEAR BUDGET EXPENDITURES**
- X. POLICIES**
 - a. 1st Reading**
 - i. IKF-High School Graduation Requirements
 - b. 2nd Reading**
 - i. IGE-Parent Objection to Specific Course Materials
 - ii. IHAM-Health Education and Exemption from Instruction
 - iii. JLCJA-Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation
 - c. Annual Review- DFA-Investment**
- XI. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
- XII. COMMITTEE REPORTS**
 - i. Policy Committee
 - ii. Budget Liaison

XIII. RESIGNATIONS/APPOINTMENTS/LEAVES

a. Resignation-Michelle Mason-Paraprofessional-WLC

b. Resignation-Allison-Hobbs-Elementary Teacher-FRES-End of Year

XIV. PUBLIC COMMENTS

XV. SCHOOL BOARD MEMBER COMMENTS

XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

i. Review the nonpublic minutes

ii. Personnel Matters

XVII. ADJOURNMENT

INFORMATION: Next School Board Meeting-April 22, 6:30 PM at WLC

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

BBBE - VACANCIES AND UNEXPIRED TERM FULFILLMENT

Category: Recommended

Related Policies: BBBC

A. Definition and Occurrence of a Vacancy. A vacancy on the School Board or other District office is defined in RSA 652:12, and occurs when subsequent to election but prior to the expiration of that person's term, the office holder/office holder elect, either:

- i. Resigns (see Board policy BBBC for resignation process);
- ii. Dies;
- iii. Ceases to have domicile in the district or town from which he/she was elected;
- iv. Is determined by a court to be mentally incompetent;
- v. Is/has been convicted which disqualifies him/her holding office (e.g., bribery, willful violation of election laws) or sentenced while in office after conviction for a felony;
- vi. Has the election voided by a court or the ballot law commission; or
- vii. Fails to take the oath of office within 30 days of the election, or fails to give/renew a bond required by law

Although a formal resignation best serves the district when possible, many of the reasons cause a vacancy to occur by operation of law (e.g., death or relocation). In circumstances that are unclear (e.g., relocation out of district), the Superintendent and/or Board Chair should consult with counsel.

A temporary absence does not constitute a vacancy.

B. Authority to Fill Vacancy.

1. Vacancy on School Board. In the event of a vacancy on the school board the remaining school board members representing the same town or towns as the departed member shall fill the vacancy, provided that there are at least 2 such members. At-large seats and members are considered to be "representative(s) of the same town or towns." If there are less than 2 remaining members on the cooperative school board representing the same town or towns as the departed member, or if the remaining members are unable, by majority vote, to agree upon an appointment, then the Select Board or Select Boards representing the same town/towns as the departed member may make the appointment, failing which the District Moderator will make the appointment. RSA 671:33, II(b).
2. Vacancy of Any Office Other than School Board, Budget Committee or Moderator. The entire school board shall fill vacancies occurring in other district offices, except that of budget committee member, and moderator, until the next annual meeting of the district. RSA 671:33, II(a) and RSA 197:26.
3. Moderator Vacancy. Vacancies in the office of moderator shall be filled by vote at a school meeting or election, provided that, until a replacement is chosen, the school District Clerk shall serve as moderator or shall appoint a moderator pro tempore. See RSA 671:33, III and RSA 197:20.

BBBE - VACANCIES AND UNEXPIRED TERM FULFILLMENT

4. Budget Committee Vacancy. In the event of a vacancy on the cooperative budget committee, the remaining budget committee members representing the same town or towns as the departed member shall fill the vacancy, provided that there are at least 2 such remaining members. At-large seats and members are considered to be “representative(s) of the same town or towns.” If there are less than 2 remaining members on the cooperative school board representing the same town or towns as the departed member, or if the remaining members are unable, by majority vote, to agree upon an appointment, then the Select Board or Select Boards representing the same town/towns as the departed member may make the appointment, failing which the District Moderator will make the appointment. RSA 671:33, IV.

C. Duration of Appointment. For positions normally elected by the voters, a person appointed to fill a vacancy will serve only until the next election, at which point the voters will vote for a replacement to serve for the remainder of the original holder’s term. For non-elected positions (i.e., those ordinarily appointed by the board), the person appointed to fill the vacancy will serve until the expiration of the original holder’s term. See RSA 671:33.

D. Vacancy Arising During Filing Period. Other than a seat that is already open (for election or re-election) as of the beginning of the filing period, a vacancy which occurs between the beginning of the filing period and the district election shall be filled by appointment. See RSA 671:33, V.

E. Process to Fill Vacancies by the Board. The Board will employ the following process when there is a vacancy on the Board, or in another office for which the Board has authority to fill the vacancy. Except as required by RSA 91-A:2 and 3, the Board reserves the right to waive, supplement or otherwise amend any part of the process.

Discussion by the Board of the process to be used to fill a vacancy, and the appointment process itself, including candidate interviews, shall occur in public session during the next regularly scheduled school board duly noticed meeting. The only possible exception could be a limited discussion regarding a potential candidate wherein that part of the discussion is likely to adversely affect the reputation of a person other than a board member. See RSA 91-A:3, II(c).

Once the Board has confirmed or acknowledged the vacancy, the Board will advertise/post notice of the vacancy on the District web-site and in such other manner as the Board deems appropriate. Among other things, the notice shall invite interested persons to submit a letter of interest to the Board Chair, with a copy to the Superintendent. All such letters shall be included in the public meeting materials for the meeting at which the appointment is to be considered.

Interviews of candidates for vacant positions will take place in a meeting open to the public.

After motion and second, a vote shall occur by voice or show of hands in a public session (secret ballots are not allowed under RSA 91-A:2, II).

BBBE - VACANCIES AND UNEXPIRED TERM FULFILLMENT

District Policy History:

Revised: August 2006

Revised: February 2004

Revised: November, 1999

Revised: July, 1998

New Policy First Reading: October 26, 2011, January 23, 2024

Second Reading: November 8, 2011, February 6, 2024

Final Adoption: November 8, 2011, March 5, 2024

District revision history: March 5, 2024

Legal References:

Pt 1, Art. 11

New Hampshire Constitution, Elections and Elective Franchises

RSA 197:20

Clerk

RSA 197:26

Vacancies

RSA 607-A:2

Rights Lost

RSA 652:12

Vacancy (applicable by way of RSA 652:1, Elections).

RSA 671:33

Vacancies

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Superintendent Report
April 8, 2025

- The **BioTrek** presentations have been rescheduled for April 8, at 9:30 am in the WLC library. I'm really excited to help judge these presentations! The students will be absolutely amazing! Here is a link to the BioTrek program - <https://www.armiusa.org/biofabusa/education-and-workforce-development/biotrek/>
- We are in the process of reviewing and completing the New Hampshire Department of Education (NHED) **Program Assurances** for our federal formula/competition grants. We are just waiting for the NHED final FY2026 grant allocations. The program assurances ensure that we follow all applicable Federal and State statutes and regulations
- We are currently reviewing and revising our FRES **summer academy** program and developing the activity to ensure that our Title I grant can support the program needs
- I attended the Office of Elementary and Secondary Education Act (ESEA) Title Programs **workshop** last week. This office provides technical assistance, leadership, and professional development in the administration of federal grant programs. I was assured that our grant funding levels for 2025-26 will not be impacted by the administrative changes at the federal level. However, they were uncertain about the funding and grant programs for the 2026-27 year
- I **served as a judge** for the Boys and Girls Club Youth of the Year. The student speeches, essays, and panel interviews were inspiring and simply well done. It was an honor to hear the students' stories and talk with them about their aspirations! I'm excited to say that several of the students are intending to study education and teaching!
- We have been looking at our transportation costs, particularly the cost of **athletic transportation**. We are considering the value of having a second passenger van, its cost and potential savings in our transportation lines. We have over 100 away games over three seasons between middle school and high school athletics each year. We currently pay about \$45/hour for a driver and about \$4.50/mile. An away trip to Farmington is over \$1,000. Lisbon is over \$1,500. With your support, we will dig a little deeper into our numbers and present a more detailed presentation to you in May. At that point, we should also have a stronger understanding of the level of unspent funds we're looking at.
- On a personal note, I am letting you know that I will be **resigning** my position as Superintendent effective June 30, 2026. We have a ton of work to do between now and the end of next school year. I am excited and fully committed to continue to move forward alongside a great team of educators, students, and community members!

School Board Report

April 2025

Drama Club's Upcoming Production: The Little Mermaid

I am excited to announce that the Drama Club will be presenting the musical *The Little Mermaid* on **April 10th and 11th at 6:00 PM** in the WLC Cafeteria. The cast and students have been working many hours to bring this enchanting story to life, showcasing the talents of our students in acting, singing, and stage production. We encourage the entire school community to come out and support the students as they perform this magical production. Tickets are available at the door, and all are welcome to attend.

Spring Sports

Spring sports have officially kicked off, and we are thrilled to see the enthusiasm and commitment from our athletes across several teams. Our middle school baseball and softball teams have begun their seasons, and we are looking forward to watching their growth and progress throughout the year. Additionally, the varsity baseball and softball teams are off to a strong start, with both teams showing determination and skill as they compete. Track season is in full swing, and athletes are pushing their limits in preparation for upcoming meets. Finally, our Unified Volleyball team is continuing to inspire the school with their teamwork and dedication. We wish all of our spring sports teams the best of luck as they represent our school in the coming weeks.

PSAT/SAT Preparation

As part of our ongoing commitment to student success, many of our high school students are dedicating time to prepare for the upcoming PSAT and SAT exams. Students have been utilizing resources both in and outside of the classroom, with test prep sessions scheduled throughout the weeks as we approach the exams. I am sure these efforts will help ensure strong performance on the tests.

Senior Projects

Our seniors continue to work hard on their senior projects. This year's projects are incredibly diverse and reflect the wide range of interests and passions our students have. From community service initiatives to research-based projects, each senior is investing considerable time and effort into creating meaningful projects. Everyone is looking forward to seeing their final presentations and celebrating their accomplishments as they prepare for graduation. The Senior Project Date is: May 15th

Woodshop Class Projects

The high school woodshop students have been busy creating beautiful, handcrafted cutting boards, which were sold at the district meeting. The quality of the work is incredible, and the cutting boards were well-received by all. The students put a great deal of effort into each piece, showcasing their skills in woodworking, design, and craftsmanship. It was a proud moment for

our school to see their work displayed and appreciated by the community. I we can be excited to see what other projects they will create in the future.

Thank you for having the confidence in me to share this information with you and our community.

Sincerely,
Hannah Hamilton
High School Board Representative

WLCTA School Board Report

April 2025

WLC:

- Middle school staff is creating a cross-curricular project centered around Thomas Jefferson's presidency. 8th graders will compile a portfolio linking each subject to the era. In math, they'll analyze inflation and prices of goods at the time; in science, they'll explore the natural resources of the Lewis and Clark Expedition; in language arts, they'll write creative narratives from a traveler's perspective; and in social studies, they'll map events leading to the Louisiana Territory expedition. The project will be showcased at Curriculum Night on April 23rd.
- HS students taking PSAT/SAT on April 9th
- Huge thank you to the PTO for working with the class of 2026 at the Penny Sale on March 26th. We had 12 juniors, plus NHS students and other student volunteers working with the community to run the event. It was a huge success and we appreciate the opportunity to collaborate with PTO.
- Math tutoring started back in January, and since then there have been 12 different students that came in on their own time to work on math, ranging from 6th grade math to PSAT9 practice. 4-5 of these students are regulars that come in every week!
- Drama club performing The Little Mermaid April 10th and 11th. Special thanks to Taryn Anderson for all she does to make these productions possible!
- National Honor Society 2024-2025 induction ceremony April 17th @ 6:00 pm
- April 23 @5:00: Curriculum Night + Student-Led Conferences (MS)
- Students from grades 10-12 who signed up are going to Washington DC May 5-8. Thanks to Katy Morshed for making this trip possible!
- Junior/Senior Prom is coming up on May 10th at Alpine Grove. Thank you to all community members who have donated at fundraisers to make prom possible!
- The Quarter 3 Middle School Multimedia Artwork is currently on display at the downtown Wilton Library until May. Join us for the opening reception on Thursday, April 24th, from 5-7 PM. Everyone is welcome to enjoy and support the arts in our community! ~ In May, the High School Art Show at the downtown Wilton Library will showcase works from Drawing, 3D, and Communication Arts classes from Semester 1 and 2. Stay tuned for details on the opening reception!
- Additionally, WLC Arts is hosting the Spring into Summer Community Fair on Saturday, May 10th, from 8 AM to 2 PM in Wilton's Main Street Park—which coincidentally is the same day as the FRES Plant Sale! Emily Hall and Bri Lavallee are collaborating with the promotion of both events, as Ms. Hall will be fostering Quarter 4 6th-grade art students to create vibrant, repurposed lawn signs to promote these events and brighten our downtown area with youth art!
- If you or someone you know is interested in tabling at the event or performing live music, please reach out to Emily Hall. Let's make this a colorful and unforgettable celebration of community and creativity!
- Senior Project Extravaganza May 15 - Special thanks to all mentors and Bill Comerford for his role in spearheading Senior Project.

FRES/LCS:

- 2nd graders went on a field trip to the Colonial Theater in Keene to see "Kattam and His Tam-Tams," which features music from Africa, the Middle East, and India.
- 3rd, 4th, and 5th graders have started their NH SAS testing and will continue through May to complete this yearly state testing requirement. They will also be doing their end of year I-ready testing, which will provide teachers a benchmark for starting next year.

- 4th graders have been growing their plants for the plant sale, and they're looking great! They will be sold on May 10th, which is the same day as the Community Fair in Main Street Park.
- 3rd, 4th, and 5th graders will be having their Spring Concert on May 29th at 6pm. This concert will also feature the 4th and 5th grade band students.
- 4th quarter has started and 1st-5th students are getting a chance to choose their Friday Specials class. Ask your student which class they chose!

Respectfully submitted,

Erin Rosana, WLCTA Co-President
Morgan Kudlich, WLCTA Co-President

WLC School Board Report: April 8th

By: Katie Gosselin and Tom Ronning

Third Quarter ended - Fourth Quarter underway - staff are handing out academic awards for Q3 Friday April 4th

Curriculum

We are pleased to share that our staff are dedicated to the youth in our school communities and working diligently to ensure that our curriculum is being delivered effectively, providing our students with the knowledge and skills they need to succeed. Our educators continue to foster a learning environment that challenges students to strive for their best academic performance.

New England Association of Schools and Colleges (NEASC)

The teachers are in the final stages of ensuring there is a written curriculum for each course, including courses being offered next year. A written letter will be forward to the NEASC later this month to provide an update to the 2019 Decennial onsite visit.

Upcoming Assessments (NHSAS; iReady; PSAT; SAT)

In preparation for upcoming assessments, we have implemented targeted interventions, including iReady support, to strengthen foundational skills and address individual student needs. Additionally, PSAT and SAT preparation is in full swing, equipping our students with the strategies and confidence necessary for success on these important exams.

[Click here](#) to view the WLC Newsletter sent to parents April 1st.

Important Dates:

April 4 - Academic Awards Ceremonies for Middle and High School

April 9 - PSAT/SAT (HS) and NH SAS (MS): Writing Test (grades 6 - 11)

April 10 and 4/11 - Spring Musical @ 6pm

April 14 - WLC PTO meeting @ 6pm

April 15 through 4/18 - Ecology Camp for 6th graders

April 17 - National Honor Society Induction Ceremony @ 6pm

April 22 - NH SAS Reading Assessment Grades 6-8

April 23 - WLC Curriculum Night 5-7pm

April 25 - Earth Day Celebration and School Clean Up

Break April 28 - May 2

May 5th through 9th - iReady End of Year Assessment

May 5th through May 8th- Washington DC Trip

May 6 - National Junior Honor Society Induction Ceremony

May 13th - NH SAS Math Assessment (grade 6 - 8)

Varsity Athletics

Baseball and Softball Home Opener: *Monday, April 14th at 4pm.* Additional home games: April: 16, 21, 23, 28, 30 and May 9th.

Track: Prospect Mountain 4/9, Pelham Invite 4/12, Milford 4/16, Winnisquam 4/19, Conval Invite 4/22, Milford Invite 5/19, Wilderness Meet (Newfound) 5/24

Unified Volleyball: 4/16 vs Franklin 4pm HOME, 4/22 AT Pembroke 3:30, 5/6 AT Dover 3:30, 5/14 AT Oyster River 4:00, 5/19 vs Spaulding 4pm HOME

Middle School Athletics

Baseball/Softball

Date	Time	Site	Home Team	Away Team
4/15/2025	15:30	Boynton	Boynton	Wilton
4/18/2025	15:30	Wilton	Wilton	Great Brook
4/24/2025	15:30	Wilton	Wilton	Hillsboro-Deering

Discipline Data

*more incidents requiring administration's attention, but they were not severe incidents and most led to team meetings with the families.

High School Discipline Referrals:

- For the month of March there were 10 log entries that required administration's attention. This is an increase of 6.
- These log entries represent 10 students out of 148 students, which makes up 6.7% of the student population.

<u>Category</u>	<u>Aug/Sept 2024</u>	<u>Oct 24</u>	<u>Nov 24</u>	<u>Dec 2024</u>	<u>Jan 25</u>	<u>Feb 25</u>	<u>March 25</u>	<u>March 24</u>
Total Log Entries	7	9	4	7	6	3	10	6
Detentions	1	0	2	1	4	1	0	2
In School Suspension	2	0	0	2	1	0	1	2
Out of School Suspension	0	1	0	0	0	0	0	1
Restorative Practice	3	0	1	0	1	0	1	0
Other (ie-suspension from athletics, bus suspension, etc)	1	8	1	4	0	2	8	0

Middle School Discipline Referrals:

- For the month of March, there were 11 log entries that required administration's attention. This is an increase of 1.
- These log entries represent 11 students out of 131 students, which makes up 8.3% of the student population.

<u>Category</u>	<u>Aug/Sept 2024</u>	<u>Oct 024</u>	<u>Nov 024</u>	<u>Dec 024</u>	<u>Jan 25</u>	<u>Feb 25</u>	<u>March 25</u>	<u>March 24</u>
Total Log Entries	18	16	13	8	6	10 (note-4 of these were 1 incident)	11	13
Detentions	7	6	4	0	2	1	0	4
In School Suspension	7	5	3	6	2	4	3	1
Out of School Suspension	2	1	0	0	0	1	1	1
Restorative Practice	1	1	6	1	2	0	0	5
Other (ie-suspension from athletics, bus suspension, etc)	0	3	0	1	0	2	7	0

**FLORENCE RIDEOUT ELEMENTARY SCHOOL
LYNDEBOROUGH CENTRAL SCHOOL**

18 Tremont Street
Wilton, New Hampshire 03086
(603) 732-9229
www.sau63.org

Bridgette Fuller, Principal FRES/LCS
Christina Gauthier, Administrative Assistant FRES

Samuel Metivier, School Counselor
Sherry LeBlanc, Administrative Assistant LCS

**Principal's Report
April 8, 2025**

FRES and LCS Happenings

March was filled with planting seeds, engineering traps, hatching chicks, celebrating songs, kicking off spring clubs, and aligning curricula. At LCS, students observed chicks from the incubation process, through the magic of hatching, to the comedy of...pooping. At FRES, Kindergarten, first- and second-grade students contributed lyrics, rhymes, and fun facts about their teachers to various danceable songs during their spring concert. Thank you to Ms. Kudlich and the impressive number of teachers who volunteered their time to support this memorable event. Students in grades one through five were recognized for their assertion skills (one of our CARES Learning Habits). Students in grades one and five applied their collaboration and engineering skills to design and create Leprechaun traps, and two after-school clubs, Chess and Girls on the Run, began for students in grades three to five. Thank you to the staff who are volunteering their time for these very popular extracurricular opportunities. Lastly, staff engaged in a district-wide professional development day to align our K-12 curriculum. Thank you to Ms. Dignan for organizing this productive day!

Student Progress and Planning

Quarter 3 grades closed on March 27, 2025, and report cards were mailed home on April 4, 2025. As families review these quarterly reports, they are encouraged to contact classroom teachers and specialists to gain insights into their students' learning habits, successes, and needs. In the coming weeks, the staff will begin considering classroom placements for the upcoming school year. Creating a well-balanced learning environment is a collaborative effort that considers learning styles, needs, and student dynamics.

Substitutes Needed

The answer is yes; we need substitute teachers at FRES and LCS. We encourage anyone seeking an opportunity to impact students to visit our SAU63 webpage and complete an application. Both schools have dedicated staff and fabulous students who will bring smiles to the faces of interested guest teachers.

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Behavior Update

FRES	September 2024 Referrals	October 2024 Referrals	November 2024 Referrals	December 2024 Referrals	January 2025 Referrals	February 2025 Referrals	March 2025 Referrals
Total Log Entries Bus	05	02	01	03	01	05	03
Log Entries for “Major Behavior & Gross Misconduct” at School	12	10	07	10	19	12	16
Loss of Privilege	1	3	2	3	2	1	0
Detention	7	2	1	4	4	7	6
In School Suspension	2	4	2	2	12	2	4
Out of School Suspension	2	1	2	1	1	2	6

In **September 2024**, **17 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 6% of students (12 students out of 212)
- Year 2 of Student Support Center
- Bus 6 monitor hired

In **October 2024**, **12 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 3% of students (6 students out of 212)

In **November 2024**, **8 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 4% of students (8 students out of 211)

In **December 2024**, **13 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 5% of students (10 students out of 212)

In **January 2025**, **20 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 4% of students (9 students out of 213)

In **February 2025**, **17 log entries** (Bus and School) were recorded in PowerSchool and classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 5% of students (10 students out of 213)

In **March 2025**, **19 log entries** (Bus and School) were recorded in PowerSchool. These School behaviors were classified as “Major Behaviors or Gross Misconduct.”

- These log entries represent 5% of students (12 students out of 217)

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FRES and LCS March 2025



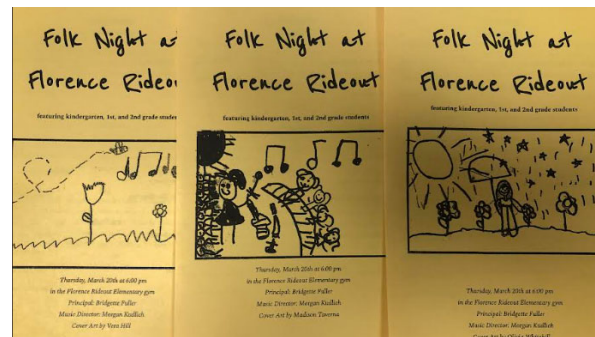
The Baby Chicks Hatched at LCS



Masks created by 3rd-grade students during Art Class.



4th-grade planting Project



Programs for our K-2 Concert, featuring student art

IMPORTANT DATES

April 1-4, 2025: NH SAS Begins...5th Grade Science & 4th Grade Writing.

April 4, 2025: Report Cards Sent home

April 7-11, 2025: PTO PTO-sponsored Book Fair @ FRES

April 8-11, 2025: NH SAS 4th Grade Reading & 5th Grade Writing.

April 15-18, 2025: NH SAS 5th Grade Reading & 3rd Grade Writing.

April 18, 2025: LCS Egg Hunt

April 22-24, 2025: NH SAS 3rd Grade Reading

April 24-25, 2025: LCS Kindergarten Visits the J.A. Tarbell Library

April 25, 2025: Earth Day: 5th-grade teams up with WLC Seniors to Green Up Carnival Hill & CARES
Student Recognition at FRES (*Responsibility*)

April 28- May 2, 2025: April Vacation

May 29, 2025: Grades 3-5 Spring Concert @ FRES

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Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Curriculum Coordinator Report April 8, 2025

Professional Learning

Professional Learning

On March 28th, we held our first full-day professional learning day. Teachers worked collaboratively in content area teams (math teachers with math teachers, Art teachers with Art teachers, etc.) to continue our work on aligning our curriculum. This was a very productive day where teachers analyzed our competencies and performance indicators from Kindergarten through 12th grade. These competencies are the big picture of what students are learning and the performance indicators are those competencies broken down into skills for students to master to show their competence.

The new teachers met in March and reviewed an article that discussed the highlights of being a marigold and the metaphor for the teaching profession. In a garden, marigolds help the plants around them grow, the same is true for teachers. It's important to remember when schedules shift due to testing schedules, and all of the other end-of-year activities begin it helps to maintain the mindset.

Our Professional Development Committee is currently working on developing a professional learning day in May for staff based on a survey about what teachers need. We are working to develop 3 sessions over the course of the ½ day. Each session will have several different professional learning opportunities to choose from.

Curriculum

We continue to work on developing and refining our documented curriculum throughout the district. During our professional development day, teachers worked to align their competency documents so we are building students towards the same trajectory K-12. The teachers in grades 3-5 continue to pilot the Magnetics Reading and Ready Writing programs that follow the structured literacy approach. Our curriculum committee continued to review our math data to look for trends and determine how to strengthen what we are already doing.

Instruction

Teacher observations have continued, including the pre and post-observation meetings. Our administrative team continues to meet to align our practices around observations and feedback from those observations. We have started building our summer activities for students and teachers. We are hoping to solidify our plans in the next few weeks. Look for information regarding summer programming in coming weeks!

Assessment

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

Our students have started their New Hampshire State Assessment System (NH SAS) starting April 1st. No, this is not an April Fools Day joke. At FRES, the 5th grade has completed Science and 4th grade has completed writing. WLC grades 6-8 will begin their writing assessment. This year, we decided to start the state testing a bit earlier so we can try to lessen the intensity of the testing completing testing over several weeks rather than closer together.

FRES

At FRES, I have continued to support with discipline one day a week. In addition to the discipline support, I am working closely with Special Education and the 504 Coordinators. I meet weekly with both the Case Managers and the 504 Coordinator at FRES.

IKF - HIGH SCHOOL GRADUATION REQUIREMENTS

Category: Required

Related Policies: IK, **IHBI, IKFA, ILBAA & IMBC**

Students generally earn a high school diploma through a combination of high school credit and proficiency or mastery of required District and Graduation competencies. **Methods for earning credit are discussed in Board policy IK, while competencies are discussed in Board policy ILBAA.** This policy outlines the specific courses, competencies and other specific requirements before a student will receive a NH New Hampshire Minimum Standard Diploma. Additional requirements for a Wilton-Lyndeborough Cooperative School District Diploma are outlined in the Student Handbook. The Board reserves the right to impose additional academic requirements necessary to graduate and or receive a diploma.

A. Credit Requirements.

1. **Awarding of Credit.** Credit will be awarded in accordance with Board policy IK, Earning of Credit. Additionally, a unit of credit or fraction thereof shall be given upon satisfactory completion of a course or learning experience in compliance with the district-specified curriculum and assessment standards. In some cases, course credit may also be awarded based on demonstrated mastery of the required competencies for the course. Assessment of mastery will be the responsibility of the Principal, and will be in accordance with Board policy ILBAA, High School Competency Assessments. Credit will be awarded only once for a specific required course with the same content during the secondary school experience.

2. **Required Subjects and Credits.** A minimum of twenty (20) credits ~~or competencies~~ are required to graduate and earn a high school diploma. The required subjects and credits for high school graduation (including the requirements beginning in the 2026-2027 school year for those students entering high school) are:

Course	Current Credits	Beginning 2026-2027	
Arts Education	1/2	Art Education	1/2
Information & Communications Technologies	1/2	Digital Literacy	1/2
English	4	English Writing	3 1/2
Mathematics	3 credits (mathematical modeling, statistics and probability, complex applications of measurement, applied geometry, graphical presentation and interpretation, statistics and data analysis)	Mathematics Statistics/Data Analysis (1/2 credit)	3
Physical sciences	1	Physical Science	1
Biological sciences	1	Biological Science	1
US and NH History	1	US History NH History	1/2 1/2
US and NH Government/Civics	1/2	Civics	1/2 1

IKF - HIGH SCHOOL GRADUATION REQUIREMENTS

		History, government & constitution of US & NH	
Economics, including personal finance	1/2	Economics Financial Literacy	1/2 1/2
World History, global studies or geography	1/2	World History, global studies or geography	1
Health Education	1/2	Health & Wellness Education	1/2
Physical Education	1	Physical Education	1
Open Electives	6	Open Electives	4
		Logic & Rhetoric	1/2
TOTAL	20 credits	20 credits	

3. Alternative Credit Options. The Superintendent or Principal may approve the granting of credit earned through alternative methods outside of regular classroom-based instruction. Such alternative methods of instruction may include extended learning opportunities, distance education, alternative learning plans, or others approved by the Superintendent or designee. Awarding of credits to be applied toward high school graduation requirements will be determined by the high school Principal on a case-by-case basis. Such credit will be granted pursuant to the provisions of Board policy IMBC, Alternative Credit Options and other applicable Board policies.

B. Required Graduation Competencies by Content Areas Credit(s).

In addition to the credits listed above required to graduate and earn a high school diploma, the district also requires students to demonstrate proficiency in competencies from the following content areas (including the requirements of Ed 306.27, Table 306-3):

C. Passage of Civics Exam.

The district will develop a competency assessment of United States government and civics, consistent with pertinent and applicable law. ~~This assessment will be administered to students as part of the high school course in history and government of the United States and New Hampshire.~~ Students must attain a passing grade **(70 percent or better)** on this assessment to be eligible to receive a high school diploma or other graduation certificate. This exam may be modified for a student with a disability in accordance with the student's individualized education program. ~~Students must earn a grade of 70 percent or better to be eligible to receive a high school diploma or other graduation certificate.~~

~~Effective for students graduating after June 30, 2023, the district will also administer the 128-question civics (history and government) naturalization examination developed by the 2020 United States Citizen and Immigration Services ("U.S. Citizenship Test"). Under RSA 189:11, II, the Superintendent will submit the composite results of either the locally developed civics competency assessment or the U.S. Citizenship Test to the N.H. Department of Education.~~

IKF - HIGH SCHOOL GRADUATION REQUIREMENTS

D. Federal Student Aid Application.

The Superintendent shall ensure each student eligible for graduation shall receive information on completing and submitting the Free Application for Federal Student Aid (FAFSA). Initial information shall be provided no later than October 1st of a student's senior year, and shall include, but not be limited to:

1. Eligibility requirements for student financial aid that may be applied for using the FAFSA;
2. Application timelines and submission deadlines; and
3. The importance of submitting applications early, especially when student financial aid may be awarded on a first-come, first-served basis.

Before the start of each school year, the Superintendent will designate the personnel responsible for disseminating the information. The designee will provide a specific written outline for the Superintendent's approval of the proposed means of dissemination, which may include such things as in-class instruction, college information fairs or programs, family information sessions, individual or group sessions with school counselors, information booklets.

~~C. Federal Student Aid Application. Effective for students graduating in 2024, as a requirement for receiving a high school diploma, each student who is at least 18 years of age or legally emancipated, or the parent/guardian of such a student who is under 18 years of age, shall either:~~

- ~~1. file a Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education; or~~
- ~~2. file a waiver on a form created by the N.H. Board of Education with the District indicating that the parent/guardian or, if applicable, the student, understands what FAFSA is and has chosen not to file an application.~~

~~The District shall provide to each student and, if applicable, the parent/guardian, any support or assistance necessary to comply with the requirement above.~~

~~The District shall award a high school diploma to any student who is unable to meet the requirement above if the student has met all other graduation requirements and the building Principal attests that the District has made a good faith effort to assist the student or parent/guardian in filing an application or waiver.~~

The Superintendent /Superintendent's designee shall ensure that any information shared under this section is handled according to applicable state and federal privacy laws, regulations, and administrative rules.

E. Alternative Learning Plans

As an alternative to satisfying the provisions of this policy and related State requirements, students may also graduate from high school and obtain either a high school diploma or its equivalent by participating in an alternative learning plan or program. The provisions of Board policy IHBI, Alternative Learning Plans, shall apply in such an event.

F. Early Graduation

IKF - HIGH SCHOOL GRADUATION REQUIREMENTS

The Board supports early graduation as a means to earn a high school diploma (see Board policy IKFA). Parental involvement for students under the age of 18 is required. The high school principal shall approve such requests if he/she determines that all state and local graduation requirements will be met and that early graduation is related to career and/or educational plans of the student making the request. Upon approval by the high school principal, the minimum 4-unit requirement per year for enrolled students shall be waived, and the student shall be awarded a high school diploma.

District Policy History:

First Reading: September 14, 2010, April 5, 2022

Second Reading: October 12, 2010, May 10, 2022

Original Adoption: October 12, 2010

Revision: May 10, 2022

Legal References:

NH Statutes	Description
RSA 189:11	<u>School Boards, Transportation and Instruction of Pupils</u>
RSA 193:26-a	<u>Graduation Requirements: Free Application for Federal Student Aid</u>
NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 306.27	<u>High School Curriculum, Credits, Graduation Requirements, and Cocurricular Program</u>

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

IGE- PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIALS

Category: *Priority/Required by Law*

Related Policies: *IHAM & KEC*

The Wilton-Lyndeborough Cooperative School Board recognizes that there may be specific course materials, which some parents/guardians find objectionable.

In the event a parent/guardian finds specific course material objectionable, the parent/guardian may notify the building Principal of the specific material to which they object and request that the student receive alternative instruction, sufficient to enable the child to meet state requirements for education in the particular subject area. This notification and request shall be in writing. The name of the parent or legal guardian and any specific reasons disclosed to school officials for the objection to the material shall not be public information and shall be excluded from access under RSA 91-A.

The building Principal and the parent/guardian must mutually agree to the alternative instruction. The alternative instruction agreed upon must meet state requirements for education in the particular subject area.

School district staff will make reasonable efforts, within the scope of existing time, schedules, resources and other duties, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school through approved independent study, or through another method agreed to by the parent/guardian and the building Principal. Any cost associated with the alternative instruction shall be borne by the parent/guardian.

Nothing in this policy shall be construed as giving parents/guardians the right to appeal to the School Board.

Parents/guardians who wish for particular instructional material be reviewed for appropriateness may submit a request for review in accordance with Board policy KEC.

In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, and NH RSA 186:11, IX-c, the Superintendent shall develop procedures to allow the parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

NOTE regarding human sexuality and human sexual education: In addition to the protections under this policy, per RSA 186:11, IX-c and Board policy IHAM, parents/guardians are afforded additional affirmative rights with respect to instruction or program of human sexuality, human sexual education, sexual orientation, gender, gender identity, or gender expression, including, among other things, the right to receive a minimum of 2 weeks advance notice of any curriculum course material to be used with respect to such instruction or program. Such notice will be delivered via email, other direct written means, website/social media posting,

IGE- PARENTAL OBJECTIONS TO SPECIFIC COURSE MATERIALS

or phone call. As indicated in RSA 186:11, IX-c, no notice is required if the District employee is responding to a question from a student during class.

District Policy History:

First reading: January 4, 2022, March 18, 2025

Second reading/adopted: January 18, 2022

District revision history:

Legal References:

NH Statutes

RSA 186:11, IX-b & IX-c

State Board of Education; Duties

RSA 193:40

Prohibition on Teaching Discrimination

Description

Federal Statutes

20 U.S.C §1232h, (c)(1)(C)

Protection of pupil rights

Description

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IHAM-HEALTH EDUCATION & EXEMPTION FROM INSTRUCTION

Category: Required

Related Policy: IGE, IHAM-R

Consistent with state law and Department of Education requirements, health and physical education, including, instruction about parts of the body, reproduction, sexuality education, human immunodeficiency virus (HIV)/acquired immunodeficiency syndrome (AIDS) and related topics, will be included in the instructional program. Sexuality education shall include instruction relative to abstinence and sexually transmitted infections and related topics.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques.

Parents and legal guardians shall be notified by email, other written means, website/social media postings, or phone call, not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality, sexual education, sexual orientation, gender, gender identity, or gender expression.

Accordingly, the notice will identify and provide contact information for the Principal or other staff member a parent or guardian should contact to arrange an opportunity to review the curriculum course material. However, no notice is required if a District employee is responding to a question from a student during class.

In accordance with the federal Protection of Pupil Rights Amendment, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow the parent/guardian of a student to review any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

Opt-Out Procedure and Form

Parents/guardians, or students over eighteen years of age, who do not want their child to participate in a particular unit of health or sex education instruction for religious or other objections are allowed to have their child opt-out of such instruction. (Note: Per RSA 186:11, IX-c, Parents/guardians have additional opt-out rights under Board policy IGE.)

Parents/guardians who do not want their child to participate in a particular unit of health or for religious reasons must complete a Health and Sex Education Exemption: Opt-Out Form, see Board policy IHAM-R. Opt-Out Forms are available from either the health education teacher or the Principal. Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment sufficient to meet state requirements for health education. The alternative assignment will be provided by the health or physical education teacher in conjunction with the Principal and approval by parent/guardian.

IHAM-HEALTH EDUCATION & EXEMPTION FROM INSTRUCTION

District Policy History:

First Reading: May 11, 2010, October 25, 2022, March 18, 2025

Second Reading: June 2, 2010, November 15, 2022

Final Adoption: June 2, 2010

Revised: December 20, 2022

Legal References:

NH Statutes	Description
RSA 186:11, IX	<u>Instruction as to Intoxicants and Sexually Transmitted Diseases</u>
RSA 186:11, IX-b	<u>Health and Sex Education</u>
RSA 186:11, IX-c	<u>Objectionable Course Material</u>
RSA 186:11, IX-e	<u>Notice to Parents/Guardian Required</u>

NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 306.40	<u>Health Education Program</u>
N.H. Code Admin. Rules Ed 306.41	<u>Physical Education Program</u>

Federal Statutes	Description
20 U.S.C §1232h, (c)(1)(C)	<u>Protection of pupil rights</u>

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

JLCJA-EMERGENCY PLAN FOR SPORTS RELATED INJURIES and ADDITIONAL PROTOCOLS FOR ATHLETICS PARTICIPATION

Category: Priority/Required by Law

*Related Policies: EBBB, EBCA,
JLCE/EBBC, JLCEA & JLCJ*

- A. **Creation of Plan.** No later than August 1, 2024, the Superintendent or his/her designee in consultation with each building Principal, the Athletic Director/Coordinator, and school nurse(s), shall establish a “Sports Injury Emergency Action Plan” (at times referred to in this policy as the “Plan”) for responding to serious or potentially life-threatening injuries sustained from sports or other school sponsored athletic activities. The Sports Injury Emergency Action Plan shall:
- Document the proper procedures to be followed when a student sustains a serious injury or illness while participating in school sponsored sports or other athletic activity;
 - List the employees, team coaches, and licensed athletic trainers in each school who are trained in first aid or cardiopulmonary resuscitation;
 - Identify the employees, team coaches, or licensed athletic trainers responsible for carrying out the emergency action plan;
 - Identify the activity location, address, or venue for the purpose of directing emergency personnel;
 - Identify the equipment and supplies and location thereof needed to respond to the emergency;
 - Identify the location of any automated external defibrillators and personnel trained in the use of the automated external defibrillator; and
 - Document policies related to cooling for an exertional heat stroke victim consistent with guidelines established by the American College of Sports Medicine and the National Athletic Trainers’ Association.
 - Require that all school sponsored sports activities for any of grades 6-12 be supervised by a person trained in CPR.
- B. **Dissemination of Sports Injury Emergency Action Plan.** The Sports Injury Emergency Action Plan shall be posted within each school and disseminated to, and coordinated with, pertinent emergency medical services, fire department, and law enforcement.
- C. **Additional Written Protocols and Procedures Required.** No later than August 1, 2024, the Superintendent or his/her designee in consultation with each building Principal, the Athletic Director/Coordinator, and school nurse(s), shall develop written procedures and protocols as described below:
- Hydration, Heat Acclimatization and Wet Globe Temperature** – protocols relating to hydration, heat acclimatization and wet bulb globe temperature as established by the American College of Sports Medicine and the National Athletic Trainers’ Association;
 - Student Medical History** – procedures for obtaining student-participant medical information for each student athlete prior to engaging in sports. Such information must include:
 - injury or illness related to or involving any head, face, or cervical spine;
 - cardiac injury or diagnosis;
 - exertional heat stroke;

JLCJA-EMERGENCY PLAN FOR SPORTS RELATED INJURIES and ADDITIONAL PROTOCOLS FOR ATHLETICS PARTICIPATION

- d. sickle cell trait;
- e. asthma;
- f. allergies; or
- g. diabetes.

Access, filing, and confidentiality of student-participant medical information shall be managed in accordance with the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA).

3. **Student Return to Play** - Procedures governing a student's to return to play after a sports or illness related injury pertaining to this policy are in addition to the return to play provisions specific to head injuries set forth in Board policy JLCJ, and copies of the procedures must be maintained at the SAU office and available to the Department of Education and public upon request.
- D. **Annual Review and Update.** The Superintendent and/or designee shall assure that the Sports Injury Emergency Action Plan, and all procedures and protocols adopted pursuant to this policy are reviewed no less than annually and updated as necessary. Copies of the updated Plan and procedures should be provided to the Board no later than the start of each school year.
- E. **Inclusion of Sports Injury Emergency Action Plan with Emergency Response Plan.** The Sports Injury Emergency Action Plan shall be included with each school's annual Emergency Response Plan (see Board policy *EBCA*).

District Policy History:

First reading: September 26, 202, March 18, 2025
Second reading/adopted: October 10, 2023
District revision history:

Legal References:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act (FERPA)
34 C.F.R. Part 99, Family Educational Rights and Privacy Act Regulations
RSA 200:40-c, Emergency Plan for Sports Related Injuries

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

DFA - INVESTMENT

The Wilton-Lyndeborough Cooperative School Board authorizes the Wilton-Lyndeborough Cooperative School District Treasurer, working in conjunction with the Superintendent and his/her designee and pursuant to RSA 197:23-a, to invest the funds of the District subject to the following objectives and standards of care.

OBJECTIVES

The three objectives of investment activities shall be safety, liquidity, and yield.

1. Safety of principal is the foremost objective in this policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to applicable law.
2. Liquidity of the investment portfolio shall remain sufficient to meet all operating requirements that may be reasonably anticipated.
3. Yield. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

STANDARDS OF CARE

1. Prudence. The standard of prudence to be used by the District Treasurer and Superintendent, or his/her designee involved in the investment process, shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. They are directed to use the Government Finance Officer Association's Recommended Practices and Policy Statements Related to Cash Management as a guide to the prudent investment of public funds.
2. Conflict of interest. Officials involved in the investment process shall not engage in or have a financial interest in any activity or investment that could conflict with or could create the appearance of conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials, Auditors, and School Board Members shall disclose to the School Board any personal, business-related, or financial interests in financial institutions with which they conduct business that represent more than one percent ownership. They shall also disclose financial relationships or business responsibilities that represent more than one percent ownership in the organization that could be related to the impartial management of the District's financial assets. Where conflicts of interest or the appearance of conflict of interest cannot be avoided through policies or procedures approved by the School Board, affected officials(s) shall recuse themselves from subject decisions.
3. Internal Controls. The District Treasurer and Superintendent or his/her designee shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed periodically by the School Board and an independent auditor.

The Board will annually review and adopt the investment policy.

Legal References:

RSA 197:23-a, Treasurer's Duties

RSA 383:22, Public Deposit Investment Pool

RSA 386:57, Collateralization of Funds

See Policy DFA-R

Final Adoption: June 2, 2010

Revision: February 11, 2014

2nd Revision: April 7, 2015

Annual Adoption: May 10, 2016, May 9, 2017, May 8, 2018, April 30, 2019,
May 26, 2020, May 25, 2021, June 14, 2022, May 23, 2023, June 11, 2024

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, March 18, 2025
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Brianne Lavallee, John Zavgren, Michelle Alley, Erin Collins, Paul White, Geoffrey Allen, Diane Foss, and Jonathan Lavoie*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Tom Ronning and Principal Bridgette Fuller, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, Technology Director Nicholas Buroker, and Curriculum Coordinator Samantha Dignan

I. CALL TO ORDER

Superintendent Weaver called the meeting to order at 6:30pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Superintendent welcomed new board members, Ms. Collins and Mr. White

III. ELECTIONS/APPOINTMENTS

a. Elections

i. School Board Chair

Superintendent reviewed the role of a School Board Chair. He asked for nominations. Ms. Foss nominated Mr. Golding as Chair. Superintendent asked for any other nominations, none heard. Superintendent asked Mr. Golding if he would like to say a few words regarding the nomination and would he welcome the nomination. Mr. Golding welcomes the nomination. He would like the opportunity to keep the momentum going that we have had the last couple of years, it has been a good Board and wants to get the school in an even better place than it is now. Superintendent asks for Board discussion. Mr. Lavoie asked if we could move public discussion/input into this before we vote on Chair and Vice Chair.

*A MOTION was made by Mr. Lavoie to amend the agenda to move public opinion before the vote.
There was no second to this motion.*

Superintendent spoke of not being sure if legally, we can, he has never seen it done. His role as Superintendent is to oversee the selection of a Chair not to oversee public comment or any other agenda items. The first order of business has to be to elect a Chair and then the Chair can choose to move up public comment based on an adjustment to the agenda with Board's approval. As he understands it once we have a Chair, someone can make a motion to move public comment before the Vice Chair vote.

Mr. Lavoie WITHDREW his MOTION.

Superintendent asked for a show of hands in favor of Mr. Golding being Chairman of the School Board.
Unanimous vote (9-0) for Mr. Golding to be Chairman of the School Board.

Superintendent congratulated him and turned the meeting over to Chairman Golding.

Chairman Golding voiced appreciation. He read the role of the Vice Chair. He asked for any nominations.

Ms. Alley nominated Mr. Allen. Ms. Foss nominated Ms. Lavallee. Chairman Golding asked the nominees to speak regarding if they accept the nomination and why they would make a good Vice Chair. Mr. Allen expressed that he thinks his record on the Board speaks for itself. He has been an affirmative consensus builder. The committees he has been involved in or chaired have all done well and received public acclaim. He thinks that change is good for the Board. Based on a lot of what's going on that Lyndeborough could use some representation on the Board, not meaning as a dig to Ms. Lavallee, who has done a great job, it is more based on the calls he has been receiving within the last week or so. He would like to keep the momentum going, Mr. Golding and Ms. Lavallee have done an incredible job he just thinks its time for some new ideas, and Ms. Lavallee has been here longer. He accepts the nomination.

Ms. Lavallee spoke, she accepts the nomination. She we feels have been traveling in a very good direction especially the last couple of years. She has carried out her duties as Vice Chair as efficiently and professionally as possible. She responds to emails that are sent to the School Boards joint email in a timely and professional manner being careful to never express opinions on matters that have not been fully discussed or voted on by the Board. She has a good understanding as to the School Board's role in governance and the Superintendents role in administering the daily functions of the district. When building the agenda, she

focuses on the end results. She tries to build consensus and keep the Board moving forward toward our collective mission, which is prioritizing what is in the best interest of students and enhancing student achievement. She encourages information sharing and dialogue in respectful debate among board members and appreciates the public commentary without trying to engage in viewpoint discrimination. She supports the Chair for the meetings both preparing the agenda prior to the meetings and during the meetings, has a clear understanding of the legal requirements for public meetings and a clear understanding of what the right to know law is and what our policies are, being on Policy Committee, does give her the benefit of being able to weigh in and assist during that. She cannot speak to the phone calls or people that have reached out to Mr. Allen in the last week but she has also has had a number of people reach out to her this week from Lyndeborough expressing their gratitude in her professionalism while on the Board. She is always trying to keep in mind that we are moving toward the goal of doing what's best for the children and not be distracted by personal and political situations that may arise in either town.

Chairman Golding asked for Board discussion and each member voiced their view. Ms. Alley sincerely appreciates Ms. Lavallee's service and appreciates what she has done. If she looks at Lyndeborough she sees 2 other candidates that could be a great Chair as well. She thinks it would be good for some leadership change and that is why she nominated Mr. Allen. He speaks well, knows what he is doing and could be just as good. Ms. Collins voiced she does not know Mr. Allen but has seen him speak at other meetings and he seems very capable. She has also seen Ms. Lavallee speak at meetings. From what she has heard, even just now, she appreciates the whole kid's first kind of attitude. She is not sure how things balance out where this is her first meeting as far as Wilton and Lyndeborough and has not received any phone calls but has the utmost confidence in both of them for the position and appreciates being here and getting to learn from both of you. Ms. Foss spoke that she likes having continuity and sees less and less of that overtime. We are very lucky that we've had 2 people willing to do the work involved to be really good, consistent Vice Chair and Chair. She appreciates that and feels there is a very well balanced philosophy particularly with Ms. Lavallee when it comes to some of the things we use for example with NHSBA. There are 2 groups that offer presentations and information on being a school board and Ms. Lavallee has always encouraged her to listen to both and she appreciates that. In the past year or so she was supposed to go to the Concord presentation from one of the groups and there was a vote by the Board that she could not vote on anything and she ended up not going because there was no sense in her going. She doesn't see that as well balanced and feels Ms. Lavallee is solid with the policies. She knows the policies, the regulations and follows them, not just the ones she likes and leaves the others, not to say Mr. Allen wouldn't. She knows from watching Ms. Lavallee that she doesn't do that, she is very fair and very balanced and that's why she wants her to stay as Vice Chair. Mr. Lavoie voiced that the only thing he challenges the Board on, is one thing we're not supposed to bring politics into the Board but a quick reference is we tend to all agree on term limits to some extent and at the national, state and any level. He challenges people to let someone else do a job that someone else has been doing for quite a long time, to bring different ideas, bring different enthusiasm, not saying anyone isn't enthusiastic but it changes the dynamic a little. New energy to different topics that might need some energy. He spoke of one of the big topics that we needed energy in the school for some time was the CIP program and Mr. Allen has a good handle on it, seeing he basically authored it and constructed it. It's just a different way of leading the charge. He challenges this Board to think about term limits and not because someone is doing a good or bad job, it's just to get a different perspective. Mr. Zavgren voiced that Ms. Lavallee and Mr. Golding have done an amazing job and he saw the Board in chaos a few years ago where chaos was content and he doesn't want to go back to that. He wants move forward with people that we have because they are a known entity. Ms. Lavallee is an encyclopedia of policy knowledge. She is the go to person if there is an issue, or if you can do this or that, what are the guardrails, etc. She knows that extremely well, with that in mind, he thinks Ms. Lavallee should be the Vice Chair. Mr. White spoke that he has been a board member before and now back. He hasn't worked with anybody sitting here except for Ms. Lavallee and at the time when he was on the Board last we were on Policy Committee together. We were on the Short-Term Strategic Planning Committee together which he chaired at the time. We got through a hefty budget cut and through a pandemic before he had to leave. He supports keeping her where she is right now, because he feels were moving forward and he doesn't know anyone else here. Having 1 constant that he knows how to work with effectively is good. Chairman Golding voiced that he will not comment right now. Mr. Lavoie asks if we can make an adjustment to the agenda and open up this topic to the public if the Chair would allow.

*A MOTION was made by Mr. Lavoie and SECONDED by Ms. Alley to move public comment before the vote for Vice Chair.
Voting: all aye, motion carried.*

• PUBLIC COMMENT

The public comment section of the agenda was read. No public present commented. Superintendent called out the phone numbers and names joined online to comment.

Ms. Mary Golding commented she feels bad that no one wants to comment since a motion was made. What she heard was a lot of Lyndeborough this and Lyndeborough that. Consistency is key. She was curious regarding term limits, if you are not Chair or Vice Chair does that mean you cannot bring new ideas forward. You are still an active board member. You should want to do what is best for the children of our community not just Lyndeborough. She thanked Mr. Golding and Ms. Lavallee for never singling out one town or the other and for that is what makes you both great leaders.

Ms. Sarah Chadzynski, Lyndeborough commented that she does feel that Ms. Lavallee should continue to carry this position as we have made so much forward progress. She has seen the contributions that Mr. Allen made on the school board and thinks

there should be a few more years before he takes on the Vice Chair role. The things she looks at when looking at roles is looking at the job and a lot of that is administrative tasks and keeping things moving and keeping everyone on the same page. We are at a pivotal moment where we have seen quite a bit of rapid improvement not only on the Board but also within our school system and she wants to keep that moving forward and going. Mr. Allen welcome, and certainly continue being the rock star board member you are and continue to bring your ideas and developments to the table.

Chairman Golding called for a vote via show of hands, for Mr. Allen as Vice Chair.
Two votes (Ms. Alley and Mr. Lavoie) for Mr. Allen to be Vice Chair.

Chairman Golding called for a vote via show of hands for Ms. Lavallee as Vice Chair.
Five votes (Mr. White, Mr. Zavgren, Ms. Foss, Ms. Collins, Ms. Lavallee) 2 abstentions (Chairman Golding, Mr. Allen) for Ms. Lavallee to be Vice Chair.
Ms. Lavallee is Vice Chair.

ii. School Board Vice Chair

b. Appointments

i. Committees

Chairman Golding reviewed what the committees (exception of Budget Committee) should do. Ms. Fowler will publically post that we are searching for volunteers. All interested members of the public should send a written indication of interest to the office by March 29, 2025.

Budget Committee Liaison

He asked for a volunteer for Budget Committee liaison voicing what their role is. **Mr. White** volunteered.
Voting: all aye, no objections or abstentions

Facilities Committee

Chairman Golding asked for any volunteers for Facilities Committee. A question was raised to explain for new members the purpose of the committees. Chairman Golding explained what the committees are and what they do.
Chairman Golding asked for volunteers. **Mr. Allen, Ms. Collins** and **Mr. Zavgren** volunteered.
Voting: all aye, no objections or abstentions

Strategic Planning Committee

Chairman Golding reviewed the make-up of the committee which includes community members and he notes he would like to see more community volunteers.

A MOTION was made by Mr. Allen and SECONDED by Ms. Lavallee to raise the representation from each town on the Strategic Planning Committee to two.

Voting: all aye, motion carries

Chairman Golding confirms we will try to get 4 community members, 2 from each town to be on this committee. He asked for volunteers. **Mr. Allen, Ms. Alley** and **Mr. Zavgren** volunteered.

Voting: all aye, no objections or abstentions

Negotiations Committee

Chairman Golding volunteered. Mr. Allen was asked and described what is involved in the committee.
Ms. Alley and Ms. Foss volunteered. Ms. Lavallee pointed out that there is not any Lyndeborough Representative. **Mr. White** volunteered, Ms. Foss dropped out, and Chairman Golding stayed.

Voting: all aye, no objections or abstentions

Policy Committee

Ms. Lavallee volunteered, **Ms. Collins** and **Mr. Lavoie**

Ms. Lavallee voiced that she feels it would be beneficial to have 4 members on this committee, we have had 4 in the past and is less than a quorum. She ran into this year where she needs at least 2 physically present and did not and had to cancel the meeting. It also very labor intensive and can spread it out a little and provide some flexibility for one who cannot attend in person. We just cannot have other board members show up to the committee because that would constitute a quorum. No objection heard. **Ms. Foss** volunteered.

Voting: all aye, no objections or abstentions

Technology Committee

Chairman Golding volunteered. The committee meets quarterly. A brief discussion was had about representations from town on the committees. Ms. Lavallee reviewed that the committees bring back recommendations to the Board; there is no action by the committees. **Ms. Foss** and **Mr. Zavgren** volunteered.

Voting: all aye, no objections or abstentions

186
187 **c. Ethics Policy**

188 **i. BCA-School Board Ethics**

189 **ii. BA-R Acknowledgement of Ethics Form**

190 Chairman Golding reviewed the materials are in the Board packet and asked that new and old board members read it and
191 acknowledge and sign we agree to it. Ms. Lavallee will print them out for members. The form should be turned into Mr. Weaver.

192
193 Mr. Allen asks that members read this carefully and look at what it says and we look at following it moving it forward.

194
195 **IV. SCHOOL BOARD MEETING DATES**

196 Chairman Golding notes the only things we do not know now are the joint dates with the Budget Committee. Ms. LaPlante
197 confirms that there is not a scheduled meeting yet. She will get with Ms. Mary-Jane Ryan to find out the members and make
198 outreach for an organizational meeting. Chairman Golding received requests from 2 community members, one from each town
199 to not move the meetings out of WLC. He asked if the Board wants to entertain it or leave the schedule as is. He notes there is no
200 way for public to comment in the other locations. He is in favor of going to other schools; Mr. Lavoie is also in favor of going to
201 the other schools but understands the points made. Ms. Lavallee would like to keep it because when we combined districts, some
202 people in Lyndeborough feel they have given up a bit of their identity and doesn't have a "school" anymore and she tries to
203 correct that dialogue, we do have a school in Lyndeborough. One of the things that helps people see that is by being able to visit
204 and for people in the community that don't have children at LCS. It's important to have at least 1 meeting in Lyndeborough a
205 year so the public can come in and see the school and participate. A question was raised what was the biggest argument to
206 keeping it at WLC. Chairman Golding responded, the video and audio, people could not comment. Superintendent added it is
207 also the unpredictability. You can assume the board meetings occur every other Tuesday but now you have to look at your
208 calendar to see and also look for the location so it is a second thing you have to do as community members. The technology and
209 space can also be limiting and we have overcome most of that. A question was raised if you can bring the equipment to another
210 school. Superintendent responded apparently not easily. Mr. Allen commented it is only 4 meetings a year that are in a different
211 location. Chairman Golding noted pre-COVID the Board always did this and that was before online participation. He asked for
212 any opposition to changing locations. A question was raised if there was the opportunity for online people to type their questions
213 in. Chairman Golding responded there is always that opportunity, he can read their questions aloud. Ms. Lavallee added the
214 public can at any time send questions or comments to the school board with the request to read it and it can be read during public
215 comment.

216
217 *A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to adopt the school board meeting schedule as seen.*
218 *Voting: all aye, motion carried.*

219
220 **V. ADJUSTMENTS TO THE AGENDA**

221 Ms. Lavallee requested to remove policy IKF-High School graduation Requirements and move it to the next meeting. Principal
222 Ronning is doing a double check on it prior to it coming to the Board.

223
224 *A MOTION was made by Ms. Lavallee and SECONDED by Mr. White to move policy IKF to the April 8, 2025 meeting.*
225 *Voting: all aye, motion carried.*

226
227 **VI. DONATIONS**

228 Principal Ronning requested the Boards authorization for donations. He explained the Board was asked last year to use
229 unexpended funds for technology with regard to plays and the sound system for the cafeteria and gym. At that point, it was let's
230 put together a committee, let's move forward. The PTO has done that. The PTO has raised money in their tech committee and
231 they would like to donate to the school of \$7,095 with regard to microphones and things necessary to help with the pay that is
232 coming up in April. He asks if the Board would accept this.

233
234 *A MOTION was made by Mr. Allen and SECONDED by Ms. Foss to accept the sum of \$7,095 from the PTO as a gift to go*
235 *toward the audio system for the upcoming play.*
236 *Voting: all aye, motion carried.*

237
238 **VII. PUBLIC COMMENTS**

239 The public comment section of the agenda was read.

240 Ms. Alyssa Lavoie, Lyndeborough, it may not apply but wants to be sure there is no conflict of interest having Chairman
241 Golding be part of the Negotiations Committee of support staff. Chairman Golding responded his wife is paid through a grant
242 and not in a support staff contract.

243
244 Ms. Darlene Anzalone, Lyndeborough congratulated Mr. White and Ms. Collins. She will send an email but is very interested in
245 serving on the Strategic Planning Committee. Mr. Allen commented earlier regarding the policy BA-Board Member Ethics that

everyone adhere to it. She echoes this. The other policy she recommends the Policy Committee review this year and or/tighten up is GBEA-Staff Ethics. There may be certain members of staff who need reminders of this policy.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding congratulated and welcomed all the board members especially the new ones, Mr. White and Ms. Collins. She looks forward to this year with all of you. She will be listening. Thank you for all volunteering and doing what you do, it is not easy work, you are appreciated.

VIII. BOARD CORRESPONDENCE

a. Reports

i. Business Administrator's Report

Ms. LaPlante reported she and Superintendent Weaver had a chance to meet with Butler Transportation and Beacon Mobility a few weeks ago. They had a great phone call, continuing with the contract we have with Butler, they are in partnership with Beacon so they didn't change ownership. Discussed ways to recruit drivers, ways we can possibly save on some of our athletic transport and will meet again this spring. As far as us hosting stuff or helping to partner with them to get stuff going as part of the new partnership with Beacon it's going to be pulling their assets into our community so it may open up some additional avenues for shuttle services for athletics and SPED transport because right now its just Durham in the area. We are very excited about that. We also talked about cost drivers that could impact our next contract as far as age of the buses etc. As we get close to sending that out they offered to look at the RFP with us to help us better understand what cost implications or what might drive some of those cost factors. Last summer HB1264 was passed at the state level, which requires accessible voting equipment for all local elections. What it requires in each of our communities is a tablet for some of our visually impaired voters specifically to be able to vote and have a paper ballot still print out. Unbeknownst to us during the whole process was the cost for it and each town incurs \$600 for every ballot that gets put out. The district has incurred \$1,200 expense and will incur that moving forward. It is not a big-ticket item but shocked our counterparts in the community. She wanted to let the school board know this and we are working with them as well. Our concern right now is HB 675, which would put a cap on spending in school districts. She wrote about this in her report. It still needs to pass the Finance Committee and make its way to the Senate. If it were passed for our first in 2 years, it would cap our budget at the previous year's appropriation amounts less any facilities, acquisition, and construction, which we don't have those costs, multiplied by the average inflation. The out years would be required to use a 5-year average of our average daily membership in attendance as well as inflation rates to figure out what the amount that we can spend. What is concerning, is we say (example) \$25,000 a student; the calculations are \$25,000 per student. If we lose four students that automatically reduces our budget by \$100,000. It does not necessarily correlate to a staffing position. Four students district wide is not going to automatically save the district \$100,000. If it does go into effect the Dept. of Revenue will have to audit our budgets before implementation to be sure all costs quality and meet calculations. Should we need to extend beyond that budget cap, there is a 2/3 supermajority vote that is required. It is concerning because any costs that come up, it's not clear. She gave the example of a warrant article last year relating to the collective bargaining agreement in years 2 and 3 are automatically put into the budget, does that warrant article per derivative automatically disqualify costs for the out years. Also health insurances increases, SPED services, utilities and energy costs. If all of a sudden, we are paying \$4.25 a gallon for oil we don't have the ability to increase our budget to offset that. She confirms there are a lot of unknowns. Every dollar counts and is assigned to something, a purpose. She spoke of the Jaffrey-Rindge District who are cutting an entire athletics program. These are real concerns and she is keeping an eye on it, it's certainly not finalized by any level. In the Year to Date Reporting, some SPED costs are still not reflected in it that we are going to talk about. Many cost factors are influencing SPED costs including availability transportation, employee vacancies that we've had to hire through contracted service providers. We have a student that moved into the district that was not budgeted. She and Mr. Pratt are going to be working diligently in the next few weeks. We will come back on April 8 to hopefully report out to the Board what we are looking at for costs, why they are here and if we have to draw anything from the Cap Reserve. She wanted to report this out early so that everyone was aware of it for the April 8 meeting. She does not have a concrete number now. Ms. Lavallee attended in the fall a School Governance Association webinar on budget caps. At that time, it was already allowed via warrant article. That was kind of, where the discussion was going, how districts could manage it. We did not have it put together as a Petition Warrant Article this year. The concern she has and Ms. LaPlante touched upon is there does seem to be a lot of stipulation that are not accounted for within the House Bill that being addressed right now. She feels a lot of people don't understand specifically what a budget cap is vs. a tax cap and the difference that would mean for us as a district. She questions if that is voted into law, we are in a situation where we do have a budget cap, say we are in a situation where we may have to dip into that Cap Reserve, would that mean we have to either put it to a vote from the town to see if we can go over our budget? Ms. LaPlante clarifies, no; this would be in our appropriation. Our district meeting we just had, the entire budget process we built, it would be specific for the operating budget that we have. Ms. Lavallee voiced, it wouldn't affect once the budget is made but would affect getting the budget voted in. Ms. LaPlante confirms this. Ms. Lavallee voiced the only way that it could be overrode is by a 2/3rd majority of all voters at the time. Ms. LaPlante confirms this. Ms. Lavallee voiced regardless if eating costs went up for example we would still have to stay within that number which could potentially make us having to get rid of programs. Ms. LaPlante confirms. Chairman Jones did a great job of highlighting where our enrollment has been and you can deduce where it might go. Using her example before, 4 students doesn't equate to automatically to a reduction of a teacher. It doesn't equate to any savings in our food costs, energy costs anything like that

because we don't have an economy of scale with an entire grade moving out. We still need those and it is a significant concern. She confirms for Ms. Foss that every voter at the district meeting would have to go up and vote so that you can count to see if you have 2/3 vote with the tickets. Mr. Allen spoke that it is likely to be amended several times and moved through and then reconciliation so we are guessing what it will look like, it could be potentially devastating for us often with bills like this it gets to be amended and regulated so much that often it ends up being nothing if it passes at all. He questioned regarding busing when we spoke last year, potentially looking for an alternative for sports. Did we look into that? Superintendent spoke of one of areas of critical need is transportation and the easiest area to tackle would be athletics and some extracurricular such as the Dance Team going to Endicott College a couple of weeks ago. Rather than getting a bus that may have cost \$1,000 or more is to purchase, a 2nd van or lease one. He spoke of saving some of that cost for a bus to be used somewhere else that there is a need and thinks it is an easy one to tackle now. He thinks it's a good conversation to have once we have more of a handle on how much unspent funds, we have to see if the community is willing to support the consideration of a 2nd van. He believes we could save substantial amounts of transportation costs. SPED transport is a little more complicated because it requires specialty transportation, certification on the driver's license and challenging if we even have a driver. He gave an example. He would like to have the discussion once we have a handle on the unspent funds and as Ms. LaPlante has mentioned before we are looking at significantly less than years before because all our positions are filled but maybe have enough to have that conversation. We can put together draft numbers if we had a 2nd van what the savings would be. This is an issue every district is having that there are not enough van drivers. He has not heard back from the bus company yet and it has been 3 weeks. He believes the problem is bigger than we see it. Mr. Allen would like to see the numbers, encouraged the Superintendent to reach out to Lyndeborough as they have a couple avenues to purchase things like that, and saved the town a ton of money. Superintendent confirms we cannot renegotiate the contract. Ms. LaPlante confirms if they had changed ownership (they didn't) we could have easily had an out but not the way they did the partnership and there are also no other vendors. Ms. Lavallee spoke about the Year to Date Report and being concerned about line 182, and 182 SPED teachers and SPED aids. Line 244 is over, listed as OOD and we were notified earlier in the year that was a potential. Even though it is over, she doesn't like it. Also, line 452, ABA therapists and then lines 900 that have to do with transportation. It causes her great concern. She asked if we have a root cause yet as to why we overspent by such a significant amount. Ms. LaPlante responded that is what we are figuring out if our current projections match contracts. We are doing a deep dive to make sure we are at where we need to be. Until we do those deep dives and in speaking with Mr. Pratt today we're not confident answering that yet because we don't want to give a partial answer. Ms. Lavallee asked in preparation for that discussion she would like to know if all our positions are filled, paras and ABA's. Ms. LaPlante responds no. Ms. Lavallee asked if they are not filled or filled with contracted services. Mr. Pratt responded we have some actual openings, had some resignations and prior to that we filled the openings we had with as many contracted services we could find to make sure we fulfilled the IEP. We have para and ABA's from agencies. He confirms we have relationships with local vendors and they have been able to fill some of the needs and then we go national and each agency has different cost per hour. Ms. Lavallee asked if we are locked into the contracts. Mr. Pratt responded each is different. We have had situations in the past where we work with the agency if we didn't want to continue with the person it worked out fine and do not do multiyear contracts. The requirement is different because it is so competitive to get people and if you try to do a flexible contract, you usually lose out on people. One of the dilemmas for this is being sure we have enough support staff for our kids. It has been challenging to navigate. Ms. Lavallee expressed when we discuss this at a future meeting, as a word of caution prior to her joining the Board there was a lot of spending that was unexpected related to SPED and they had to dip into the SPED fund. Her only ask is that we are very transparent with the public as to the reason why while also adhering to confidentiality rules. Also transparent about what we can potentially do to rectify it because she wants to ensure the public that we're doing as much as we can to provide the service but provide it in the most financial responsible way. She gave an example. Ms. Alley asked lines 450-453 and asked if they are in-house people or contracted out. Mr. Pratt believes it is a combination of both. He confirms we have had postings for ABA therapists mostly all year long and refreshing the para. He has candidates interested that could not start this year but could next. Mr. Allen asked if there is a breakdown, percentage as to the amount of our SPED budget that is sent to private individuals contracted services as opposed to handled in-house. Mr. Pratt doesn't have that figure but can talk to Ms. LaPlante about that.

ii. Director of Student Support Services Report

Mr. Pratt reported the ESY program we are planning now, June 30-August 8. Reminded the Board the RISE program for students on the autism spectrum run Monday –Thursday and general education ESY runs Tuesday-Thursday and end on the 1st, a week before. We have put out a call for staff as we do every year and information packets for parent registration will be sent out shortly. It is generated through IEP team meetings throughout the year and we determine who is invited based upon that and have a number in April. After the budget was approved we are looking closely and carefully how we allocate staff, we have kids shifting grades. We have these conversations every year and in terms of what we just talked about we are still in the middle of IEP season, we are keeping a close watch on any resources we need or reducing resources depending on the need. He spoke of the IDEA grant and he comes to the Board every year and says we don't know what is going on, we really don't get notified until June. We are hoping for the allocation we received this year. He spoke of discussions being had on both sides of the coin with grants being cut and not being cut and the possibility of the Federal DOE being abolished. The IDEA grant predates the Federal DOE; it used to be handled through the old health education and welfare group, HEW. We are hopeful we are going to be able to get our amounts and as soon as we know you will know probably the 1st or 2nd meeting in June we will have that discussion. He spoke of working hard to get qualified candidates for para and ABA positions. We have been blessed with the teaching staff here being great. It is a credit to all that has been going on and the vitality of the district but as so many other districts we are scrambling to get folks. He spoke of it being a balancing act to try to provide the necessary services and when you don't have candidates in-house the cost becomes exorbitant and that's just the market right now. Hopefully when we meet

next time we'll have a plan for this year and will keep looking at the budget very carefully. He is confident that as part of our review we will be looking at making sure we are in good shape for the budget that just passed. A question was raised regarding ESY program, and if it is required. Mr. Pratt confirms it is. A question was raised if RISE is available to out of district tuition students. Mr. Pratt confirms it is our internal program for students on the autism spectrum and we do not bring outside students in from other districts at this point. Ms. Lavallee asked in the future regarding IDEA, she thinks it would be helpful for the Board and public to have an understanding of IDEA and FAPE and what the process is, what our legal requirements are vs. not legally required. She asks that it be presented to the Board. Mr. Pratt responded he would love to do that and one of the things he has thought about is doing a half hour program regarding the law and how it applies here and then another time the fiscal concerns. Ms. Lavallee would support that on the agenda. No objection heard. There was a brief discussion about this. Mr. Lavoie asked if there was anything, we do well in SPED where we could possibly take in another student. Mr. Pratt responded we have lots of things we do well in house. Mr. Lavoie asked if we have a selling point such as this program is done very well but it only has 1 student in it. Could we as a Board or Administration, reach out to other districts to tell them about our program, save them money and it would help us. Mr. Pratt responded, our RISE program but we do not have the staffing levels we need to have. If we had a rich, robust staff without contracted service that would be one thing. He thinks starting at the preschool and going all the way through HS our programming is outstanding. He thinks we could be models for any district in the state. The biggest hurdle right now is we don't have enough staff for our own students right now. Ms. Lavallee spoke of in the past looking at the turnover rate of staff and it may be good to do that with the SPED support staff because it seems to be a recurring problem that we can't find the people and then when we do it seems there a lot of the resignations. Maybe we should look at that the way we did with the core teachers. Mr. Allen advised to have that listed as one of the things because he thinks we are right on the precipice of coming to a point where we can be attractive not just to families moving in but also tuitioning kids into some of our services. It makes a huge difference when it comes to our budget discussions and our bottom line is that we're bringing money in.

iii. Director of Technology's Report

Mr. Buroker voiced support being stable, with the amount of tickets etc. His staff is getting better and better. He had the most productive break in his career, completed all on his to do list. Our technicians through a grant have been able to participate in computer network plus certification training. He has just been approved himself and will be taking that course. It's one of the entry level certifications in the field. He spoke of PowerSchool's data breach, which has been sent out to the public a couple of different times. Recently they came back with the 3rd party's auditor's results. It is the largest breach of student data in the history of the country and we got hit. All of our staff and students had their information exfiltrated. At this time we have no reason to believe that it is out on the dark web as PowerSchool has paid off the hackers. Answering a question, he confirms they were paid off they have not released the number. What they got was a video of them using the shred command in Linux Kernel on the data. He explained this. There is no guarantee they did not copy it. He confirms PowerSchool did not turn off the account of a contractor that no longer worked and those credentials were compromised. An IP address from Ukraine logged into the account in question, happened to be a tech support account similar to his account and used that to log into every PowerSchool instance they have including some of the district's that have theirs posted on site. It does seem like it was one of those "break glass" in case of emergency accounts where you can always get in. They used it to great effect. He confirms the data was segregated the problem was the account in question because the account in question was a system administrative account they had access to every single instance. He was commended on his efficiency during February break. He spoke of the areas he did professional development in, the spare hardware that was not being used, they set up a test network because you rarely get the opportunity to stand up servers to configure switches unless something terrible happens. He thought it was a good opportunity to give them random requirements he has had in his career and see if they could do it. If they couldn't it's a teachable moment. He was asked if we plan to stay with PowerSchool and he explained the reason, why the data breach was so large is because they are the largest vendor for a reason. It is not unreasonable to say they have the most support of any student information system in the country but there are a few other options but are more expensive. There is also a concern because it's in a manner similar to Microsoft we could move all our computers over to Linux and spoke of the concerns of training staff, finding staff with experience in it etc. He was asked and responded to what the value in the data was. He was asked what happened to Alma. He explained it was more expensive and our administrative staff changed and while the predecessors were onboard the newcomers were not and we lost the will on the faculty end in order to make the change and he was not comfortable forcing that. He confirms the state has switched over and in fact, INHDEX the reporting platform is an Alma product and is a reason we are going through a heavy lift right now in order to get our reports in order is that the state switch and we never did. He does not believe there was a breach with Alma. Mr. Allen notes that is great to blame PowerSchool but we have an obligation here to our kids, staff and ourselves to keep them safe. If you as the technical expert here think that is better, he wants him to be advocating for it. If it keeps the kids information safer, he would appreciate it. He thinks you should make recommendations to the Board too and they will follow up on them not put them on the shelf because we changed staffing. He wants to know what Mr. Buroker thinks we should be doing regardless. Mr. Buroker thinks we should stick with PowerSchool, 1 because the damage has already been done. If there is one thing that puts you on your toes it's this happening to you. He thinks we can count on them to be extra vigilant. In the webinars he has attended hosted by PowerSchool, they went over the security they have implemented since they discovered this breach. He is confident it will not happen again anytime soon. Answering a question, he confirms the things we put into the system are things like medical alerts, parents' names, addresses, phone numbers, and contact information. It would be very hard not to keep in the system, we can certainly look at pulling back on some of the fields but for the most part, it is boilerplate stuff. Mr. Allen spoke of what PowerSchool said what was taken including names, addresses birth dates, social security numbers in some cases, payroll information, medical, IEP information, it was not as simple, they came in and they took everything. He doesn't think we should downplay this. Superintendent voiced there is value in breaching a very secure system

that is recognized internationally and nationally. The value is just the settlement that they probably settled with the hackers. Who knows how many millions of dollars they paid to get them to videotape apparently the shredding. He assumes there has to be a lawsuit against PowerSchool for the breach. He spoke about Alma and when we first were researching it and had the guests/salespeople come in and do a presentation, the colors are pretty and it just seems fresh and new. The dilemma was the learning curve in the implementation process. It became really tedious for us because we didn't have a lot of time, we were in a big push to get our student learning and we zeroed in on that. All of our PD was focused on teaching and learning. The idea of having to run 2 platforms, both PowerSchool and Alma. The turnaround cycle was not manageable. It also costs more. The only drawback he sees with not having Alma is trying to upload our reports because we did them a certain way and then the state went to the Alma platform. We have to learn how to load a lot of data differently that the state collects. He compliments Mr. Buroker, he is on top of the cyber security and when it all happened. If Mr. Buroker suggests something, we are not second guessing him unless it involves money then we question. Chairman Golding spoke that when we had the presentation we heard we were going in that direction and then to hear everybody else decided we were not yet we did not hear that as a Board. We need to hear things like that. A question was raised if there are any other vendors doing this type of thing. Mr. Buroker named off a few additional ones he is aware of. Ms. Foss spoke about it being a matter time, not to minimize that and questions if we decided to just change to Alma and what do we when they have a breach. She asked if this was human error. Mr. Buroker confirms yes. A question was raised who is liable. Mr. Buroker is aware of 2 different class action lawsuits for negligence and damages with PowerSchool. There is a separate class action being spun up from school district who had essentially their digital privacy agreements and believe PowerSchool to be in breach of those contracts. He confirms administration was talking about the possibility of joining that but does not have the details, other than it would take approximately 1-3 hours of staff time. It would be no money upfront, we have no notion about how much we would get, and the Board would need to vote and approve joining it and some paperwork as well. Superintendent adds with the attorney's recommendation and Mr. Buroker's recommendation it would come to the Board in April.

IX. YTD REPORTING

Ms. LaPlante spoke of touching upon some SPED deep diving that needs to be done. The report shows we are estimating about \$94,000 at year-end. She is very concerned about this. Because we don't have any wiggle room she has locked up all funds that we anticipate needing for the end of the year. She gave an example. She last reported that *if everything goes through*, we were estimating about a shortage of \$48,000 and as things progressed, we were able to release encumbrances, reevaluate purchase orders and staffing. We have been able to on paper, recoup \$150,000. She is confident in our budget administrators that we have throughout the district that they are doing their part to make sure whatever we are spending is essential. In looking at the budget, several lines appear over. A lot of them are on the health insurance side but if you do a net calculation, we're over by \$30,000 on that but that is ok because of staff changes and that is what we expect with new staff and benefit change circumstances. She spoke about SPED teacher salaries line 123 that is a contracted service provider doing reading specialist work at WLC who was budgeted as a contracted person but we were able to pull that person in as an employee and nets out to zero on 521 and 522 lines. She reviewed several other lines including ABA Therapists are significantly over and the offset for that is when Mr. Pratt was forecasting his budget he budgeted for an OOD placement who was able to receive services in district with an ABA and have had to retain other ABA's through contracted services. We are doing a deep dive other than SPED costs, she is not overly concerned, we have been very transparent and if anyone including public have questions, she is happy to share the information of where we are at as long as it does not break student confidentiality.

X. POLICIES

a. 1st Reading

i. IGE-Parent Objection to Specific Course Materials

Ms. Lavalley reviewed the changes to the policy, which were minor and revised to updates from RSA186:11, IX-b. Ms. Alley asked why it says social media. Ms. Lavalley responded some districts (and we are moving in that direction) use it another way to push out information to parents. This will come back on April 8, 2025 for 2nd read.

ii. IHAM-Health Education and Exemption from Instruction

Ms. Lavalley reviewed this is related to HB 1312 regarding the curriculum requirement and notifying parents. No questions or comments heard. This will come back for a 2nd read.

iii. IKF-High School Graduation Requirements

This was deferred until the next meeting.

iv. JLCJA-Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation

Ms. Lavalley reviewed this was updated in 2023 but needed additional updates to reflect the passage of SB379 which amended RSA 200:40-C. Added a mandate that all school sports grades 6-12 be supervised by a person trained in CPR. It is a requirement. This will return for a 2nd read.

b. 2nd Reading

i. EBCH-Chemical Safety and Chemical Hygiene Plan

Ms. Lavalley reviewed there were no new changes. No questions heard.

ii. KFD-Use and Location of Automated External Defibrillators

Ms. Lavalley reviewed there were no new changes. No questions heard.

iii. **IC School Year**

Ms. Lavallee reviewed there were no new changes. No questions heard.

iv. **IMBA-Distance Education**

Ms. Lavallee reviewed there were no new changes. No questions heard.

v. **JLP-Parent Notification of and Involvement in Student Welfare**

Ms. Lavallee reviewed there were no new changes. No questions heard.

vi. **BA-School Board Self Evaluation and Goal Setting**

Ms. Lavallee reviewed there were no new changes. No questions heard.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to adopt policies EBCH-Chemical Safety and Chemical Hygiene Plan, KFD-Use and Location of Automated External Defibrillators, IC-School Year, IMBA-Distance Education, JLP-Parent Notification of and Involvement in Student Welfare and BA-School Board Self Evaluation and Goal Setting. Voting: all aye, motion carried.

XI. ACTION ITEMS

a. **Approve Minutes of Previous Meeting**

It was noted there was a motion made at the last meeting that was tabled and needs to be addressed first.

Mr. Lavoie WITHDREW his MOTION tabled on March 4, 2025.

A MOTION was made by Ms. Foss and SECONDED by Ms. Alley to approve the minutes of August 23, 2022 as written.

Mr. Allen requested an amendment to line 346, he did not vote no to this motion.

Ms. Foss AMENDED her MOTION to approve the minutes as amended.

Voting: seven ayes, two abstention from Mr. White and Ms. Collins, motion carried.

XII. RESIGNATIONS / APPOINTMENTS / LEAVES

a. **FYI-Resignation-Lindsey Lowrey-ABA Therapist-FRES**

Superintendent reviewed the resignation, she is an RBT not ABA.

XIII. PUBLIC COMMENTS

The public comment section of the agenda was read.

Mr. Adam Lavallee, Lyndeborough, regarding the message he received about driving the van as a coach, not a lot scares him but this would. Regarding Alma, he saw that presentation and thought the cost was only more expensive the first year and after that was less than PowerSchool. He does feel it is almost better to deal with a company that was just hacked and gave an example. He does not think they wanted the data they wanted the ransom. We are all protective of our kid's data and they know that. It is baseball season!

Ms. Kelly Gibson, commented regarding the fixing the tennis courts. She was happy that the new Board was more receptive. She spoke of Advantage Kids who are an amazing organization and are willing to work with us at no cost to the taxpayer for 2 years. She spoke favorably of the organization. She believes we need a better plan moving forward and we should have had an information night and she did request it. She suggests meeting the owners and asking questions, they are more than receptive. She said a request was made to have a table at sports night and was told no. Doors are being shut to create this team. The paperwork was not completed for the NHIAA to have her child play with Milford if we had 8 people. She spoke of the idea of joining with other districts in the area if they can't make 8 players altogether the students could play given there are other districts who are looking to cut their athletic programs. She asks the Board to look at other ways to have kid's plays sports and offer more and realistic given the budget cuts happening. She welcomes anyone to come on a Saturday to Hampshire Hills to watch the students. She spoke of a lot of questions tonight about having students with IEP's come here and that is confusing to her and most should know why. She thinks to do that you have to make sure every SPED family, even the ones that are very quiet that are happy with the services provided before we look at bringing students in and look into the RISE program. Do we really have a life-skills program, do we have a stove to teach kids to cook or laundry, these are the thinks parents are looking for. She feels that conversation is jumping the gun. She values paying staff more but doesn't thinks it is necessarily the reason is all about pay and urges the Board to dig deeper as to why people are leaving.

Mr. Lavallee asked when you were talking about budget caps; our small government majority and House of Representatives has passed a bill that will regulate how our small government entities are allowed to budget? He asked was “off base”. Ms. LaPlante respond he is not off base.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding thanked the Board; she looks forward to a great year. Ms. LaPlante, thank you for always looking out for us at the state level. Ms. Lavallee, you do your homework; don’t know how you do it you are always so busy and make time for this. You are appreciated. Mr. Buroker, amazingness. FYI-FRES welcomed 5 new students this week!

XIV. SCHOOL BOARD MEMBER COMMENTS

Ms. Alley welcomed the new board members and congratulations to the Chair and Vice Chair. She looks forward to working on the Strategic Planning Committee and negotiations. Congratulations to the PTO for raising \$7,095, it’s amazing. She thanked Ms. LaPlante and Mr. Buroker for their reports. She voiced concern about PowerSchool and wants to make sure Mr. Buroker feels confident that it is the choice and something like Alma isn’t. She is looking forward to hearing from Mr. Pratt about SPED, costs association especially in-house staff vs. contracted services, and feels it’s important to have them in-house.

Ms. Collins thanked everyone for having her here. She appreciates the clarity given breaking down the topics it is helpful. She will be learning a lot and thanked the community members who came; she likes to hear from different voices and likes looking out of the box.

Ms. Foss welcomed the new board members. There is a tremendous amount of work the Board does and it is always nice to have people on who want to be here. She agrees the idea of a budget cap seems like overreach and is appalled it even reached the House.

Mr. Zavgren agrees the budget cap is outrageous and has a fundamental flaw, setting a cap based on inflation. He questioned what part of the economy to create this number, is being measured to cap it. He wonders if the inflation index even reflects the economy in the 2 towns. It doesn’t make any sense to him and thinks it is ridiculous.

Mr. Allen welcomed the new members and prior members. He appreciates the Board discusses hot topics with a smile even if we don’t agree, we move on and get down to business. He congratulated the Chair and Vice Chair. Great job staff, Mr. Buroker especially who knocks it out of the park. He encouraged community members to join the committees we need people from both towns. Your feedback is valuable. We had a lot of the success on the Facilities Committee from community volunteers.

Mr. White commented it is good to be back. There are a lot of new faces that will be good to work with. You have done a good job the past couple of years, thinks he can be a strong member, and keep it moving forward and he will think about other committees if help is needed.

Chairman Golding thanked the Board for entrusting him with this at least one more time. We all do what amounts to a thankless job for no pay and lots of time and effort and he appreciates what everybody does here.

XV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Ms. Foss and SECONDED by Ms. Lavallee to enter Non-Public Session to review the non-public minutes RSA 91-A: 3 II (C) at 8:55pm.

Voting: via roll call vote, all aye, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:57pm.

XVI. ADJOURNMENT

A MOTION was made by Mr. Allen and SECONDED by Mr. Lavoie to adjourn the Board meeting at 8:57pm.

Voting: all aye, motion carried.

Respectfully submitted,

Kristina Fowler (via recording)

Nonpublic Session Minutes
Wilton-Lyndeborough Cooperative School District
Wilton-Lyndeborough Cooperative MS/HS

Date: 3/18/25 **Time:** 8:55pm

Members Present: Dennis Golding, Brianne Lavallee, John Zavgren, Geoff Allen, Michelle Alley
Paul White, Erin Collins, Jonathan Lavoie, Diane Foss

A MOTION was made by Ms. Foss and SECONDED by Ms. Lavallee to enter Non-Public Session to review the non-public minutes RSA 91-A: 3 II (C) at 8:55pm.

Voting: via roll call vote, all aye, motion carried.

Specific Statutory Reason cited as foundation for the nonpublic session:

____ RSA 91-A:3, II(a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

____ RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 x RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

____ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

____ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

____ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session:

Dennis Golding	Aye
Paul White	Aye
John Zavgren	Aye
Brianne Lavallee	Aye
Michelle Alley	Aye
Erin Collins	Aye
Geoff Allen	Aye
Diane Foss	Aye
Jonathan Lavoie	Aye

Entered nonpublic session at 8:55p.m.

Other persons present during nonpublic session: None

Description of matters discussed and final decisions made:

There were no minutes available to review. No action was taken.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

A MOTION was made by Mr. Allen and SECONDED by Mr. Lavoie to exit the Non-Public Session at 8:57pm.

Voting: all aye, motion carried.

Public session reconvened at 8:57p.m.

These minutes submitted by: Kristina Fowler for Chairman Golding.

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63
192 Forest Road Lyndeborough, NH 03082
603-732-9227

Policy Committee Report
04/01/2025

Our February meeting we:

1. We continued the work on the last of the policies from the fall update and will be sending GBCD-R; IHBA-R; IHBA; JLF; and JLF-R to the board.
2. We reviewed the “required” DAFB policy and we determined that we are not required to have this policy because our district does not have a separate Title 1 school.
3. We completed the final review of last year's spring policy update and have the changes coming to the board in the next couple months for policy ADB; ADC; JICD; and JRA.
4. BGAA has been finished and will be coming to the board at our next meeting; this is a new policy that completely rewrites our policies on policy development. There will be a number of policies recommended for withdrawal after it is adopted.
5. The nondiscrimination/Title IX policies are still being worked on Peter and Kristie will be attending a training with Drummond and Woodsum this month and our next policy committee meeting will be committed to completing the Title IX policies.
6. Our next meeting will also include finishing the work on policy FF; IHBCA; and BEDG.

Respectfully submitted,
Brienne Lavalley
Policy Committee Chair



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
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Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

TO: Michelle Mason
FROM: Peter Weaver
DATE: April 8, 2025
RE: Resignation

In accordance with Policy GCQC:

“A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board.

I am in receipt of your email dated March 17, 2025 that you intend to resign your position as Special Education Paraprofessional effective March 28, 2025.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

TO: Alison Hobbs
FROM: Peter Weaver
DATE: April 8, 2025
RE: Resignation

In accordance with Policy GCQC:

“A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board.

I am in receipt of your email that you intend to resign your position as Elementary School Teacher at the end of this school year.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.